



COMMISSION REGULAR MEETING AGENDA

July 23, 2024

To be held virtually via MS Teams and in person at the Seattle-Tacoma International Airport – Conference Center, International Room, located at 17801 International Blvd, Seattle WA, Mezzanine Level. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 457 991 308#

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment (in accordance with the Commission's bylaws) on Commission agenda items or on topics related to the conduct of Port business will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes. Written comments are accepted three days prior to the meeting and before 9 a.m. on the day of the meeting. Late written comments received after the meeting, but no later than the day following the meeting, will be included as part of the meeting record.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and agenda item or topic related to the conduct of Port business you wish to speak to by 9:00 a.m. PT on Tuesday, July 23, 2024. **(Please be advised that public comment is limited to agenda items and topics related to the conduct of Port business only.)** You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on agenda items and topics related to the conduct of Port business.

For additional information, please contact commission-public-records@portseattle.org.

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of Minutes of the Special Meeting of July 9, 2024. **(no enclosure)**

8b. Number Not Used.

8c. Approval of Commission International Travel Requests for 3rd Quarter 2024. **(memo enclosed)**

8d. Authorization for the Executive Director to Extend the Current AT&T DAS (Distributed Antenna System) License Agreement for the Purpose of Preserving Current System Function While Port Staff Issue a Request for Proposals to Solicit a Licensee Under a New License for DAS Services Before the Extension Period Expires. **(memo and amendment enclosed)**

8e. Authorization for the Executive Director to Prepare, Advertise, and Execute a Public Works Building Engineering Systems Contract; to Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts, and Take Other Actions Necessary to Support and Deliver the 400hz Replacement Project Within the Approved Budget; and to Use Port of Seattle Crews to Support Design and Construction Activities, in the Requested Amount of \$27,287,000, and a Total Estimated Project Cost of \$27,487,000. (CIP #C801225) **(memo and presentation enclosed)**

8f. Authorization for the Executive Director to Take All Necessary Steps to Approve and Execute the Lease Extension of the SeaTac Office Center (AKA International Place), and to Authorize \$525,000 in Additional Funds to Support Costs Associated with the Extension of the Current Port of Seattle Lease. **(memo and lease agreement enclosed)**

8g. Authorization for the Executive Director to Initiate Design and Preparation of Construction Bid Documents; to Advertise, Award, and Execute a Major Works Construction Contract; to Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts, and Take Other Actions Necessary to Support and Deliver the Compactor Capacity Project Within the Approved Budget; and to Authorize Use of Port of Seattle Crews to Support the Design and Construction Activities, for a Requested Amount of \$3,900,000 of a Total Estimated Cost of \$4,500,000. (CIP #C801030) **(memo and presentation enclosed)**

8h. Authorization for the Executive Director to Take All Steps Necessary to Complete the 3rd Floor Ground Transportation Booth Enhancements Project at Seattle-Tacoma International Airport, in the Amount Requested of \$619,000, for a Total Authorization Amount of \$3,800,000. (CIP #C801128) **(memo and presentation enclosed)**

8i. Authorization for the Executive Director to Execute a Purchase Order with SmarteCarte to Continue to Provide Passenger Amenity Operations Within the International Arrivals Facility Including Luggage Cart

Operations and the Potential to Add Porter Services as Needed, in the Requested Amount of \$11,000,000. ([memo](#) enclosed)

8j. Authorization for the Executive Director to Approve Funding for the Development of Design Documents, to Execute Consulting Contracts, Apply for Permits, and Prepare Construction Documents for the Fisherman's Terminal C15 Misc Improvements Project, for an Estimated Design Cost of \$500,000; Bringing the Current Authorization for this Project to \$800,000, with the Total Estimated Project Cost of \$16,387,000. (CIP #C801096) ([memo](#) and [presentation](#) enclosed)

8k. Authorization for the Executive Director to Execute a Contract for Security Services to be Delivered to All Maritime Division, Economic Development, and Northwest Seaport Alliance Locations on Both Scheduled and Ad Hoc Basis for a Total Estimated Cost Over Five Years of Approximately \$30,000,000. ([memo](#) enclosed)

8l. Authorization for the Executive Director to Advertise and Execute a General Contractor, Construction Manager (GC/CM) Construction Contract and Authorize Pre-Construction Services for Industrial Wastewater Treatment Plant Enhancements at Seattle-Tacoma International Airport, in the Amount Requested of \$6,500,000, and a Total Project Authorization To-Date of \$20,135,000. (CIP #C801234) ([memo](#) and [presentation](#) enclosed)

10. NEW BUSINESS

10a. Authorization for the Executive Director to Advertise and Execute Contracts for Technical Consulting, Project Definition Services, and Project Management Support, to Prepare Pre-Design and Bridging Documents; and to Utilize Port Crews in Support of the Development of the Project Definition Document for the Satellite Transit System Renewal and Replacement Project at the Seattle-Tacoma International Airport, in the Requested Amount of \$9,000,000. (CIP #C801377) ([memo](#) and [presentation](#) enclosed)

11. PRESENTATIONS AND STAFF REPORTS

11a. 2023 Apprenticeship and Priority Hire Annual Report. ([memo](#) and [presentation](#) enclosed)

11b. 2025 Budget Development Briefing. ([memo](#) and [presentation](#) enclosed)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT